

Asset Panda Mobile Audit Function

One of Asset Panda's most effective features is its ability to conduct fast and easy asset audits using mobile devices. The new audit function of the iOS and Android apps allows the users to carry out onsite audits via barcode scanning, automatically update location and area information and generate audit exception reports.

The audit function is found in the app's tools menu





The first screen is used to set up the audit default location and area, plus other additional fields. In addition, audit mode allows the automatic recording of GPS location, automatic update of the audit default field, and a choice to show the asset details after each update

iPad 🗢		12:28 PM	52% 💷
		Audit	
	Setup Audit Defaults		
	Location		
	Area		
	Audit Fields		
	Choose Additional Fields		
	Record GPS Location		
	Always Update to Audit Default Field	5	
	Show Asset Details After Each Scan		
		Start Audit Mode	

These is an example of the choices

iPad 🗢	12:35 PM	≠ 50% 🗩
=	Audit	
Setup Audit Defaults		
Location		
Headquarters		
Equipment Storage		
Audit Fields		
Choose Additional Fields		
Record GPS Location		
Always Update to Audit Default Fiel	lds	
Show Asset Details After Each Scar	n	
	Start Audit Mode	

Asset Panda 3000 Internet Blvd. Suite 100 Frisco, Texas 75034



After pressing "Start Audit Mode", the choices are to start a new audit or update an ongoing audit



The audit name is selected from a list

iPad 🗢	12:35 PM	7 50% 💷
=	Audit	
Setup Audit Defaults		
Location Headquarters		
Area Equipment Storage		
Audit Fields Choose Additional Fields		
Record GPS Location	audit1	
Always Update to Audit Default		
Show Asset Details After Each :		

Asset Panda 3000 Internet Blvd. Suite 100 Frisco, Texas 75034



Audits are carried out by either manually entering an asset ID number or scanning a barcode

iPad 🗢	12:35 PM	≠ 50% 💷
=		
Setup Audit Defaults		
Location		
Headquarters		
Area Equipment Storage		
Audit Fields		
Choose Additional Fields		
Record GPS Location		
Always Update to Audit Default Fi	elds	
Show Asset Details After Each So	an	
ON	Bar Code Input	
	Please choose a way to enter the Bar Code	
	Manually Enter ID	
	Scan Barcode	
	Close Audit	

Pressing the scanning a barcode function brings up the scanning screen



Asset Panda 3000 Internet Blvd. Suite 100 Frisco, Texas 75034 www. assetpanda.com info@assetpanda.com Phone: 855-214-1521



After the barcode is scanned, if the app finds discrepancies between the asset existing information and the audit default fields, it will either automatically update them or ask if updating is desired depending on the initial audit setting choice.

iPad 🗢	12:0	o PM		7 50%
O O Pho	otos	☆ A	ctions	
Description				
• Name 11 Pack NEWELL CORPO	RATION EXPO WHIT	E BOARD CLEANER	3	
Est. cost \$ 32.36				
Replacement Cost \$				
Asset ID 0071641818033				
Location Pico Neighborhood Subst	atic			
Area Lockers	Asset Would you like to Defa	Asset Details Would you like to update to Audit		
Category Office Supplies	No	YES		
Brand NEWELL				
Model SAN81803-11				
Serial # B004LD9U8U				-
Purchase Date				
Purchased From				
Custom Fields				
Quantity				
ld number				
Office				• >
Floor				

In this example, the location and area fields for this asset have been updated to the audit defaults.

<back< th=""><th>Asset</th><th></th></back<>	Asset	
	O Photos ☆ Ac	ctions
Description		
* Name 11 Pack NEWE	ELL CORPORATION EXPO WHITE BOARD CLEANER	1
Est. cost \$ 32.36		
Replacement Cost	\$	
Asset ID 007164181803	33	=
Location Headquarters		>
Area Equipment Sto	prage	>
Category Office Supplies	s	>
Brand NEWELL		
Model SAN81803-11		
Serial # B004LD9U8U		-
Purchase Date		>
Purchased From		
Custom Fiel	lds	
Quantity		
ld number		
Office		
Floor		

Asset Panda 3000 Internet Blvd. Suite 100 Frisco, Texas 75034 www. assetpanda.com info@assetpanda.com Phone: 855-214-1521



Pressing the Back button brings up the audit menu to continue or end the audit.

iPad 🗢	12:36 PM	🕈 50% 💻
≡ .		
Setup Audit Defaults		
Location Headquarters		
Area Equipment Storage		
Audit Fields Choose Additional Fields		
Record GPS Location		
Always Update to Audit Default Fiel	lds	
Show Asset Details After Each Scar		
	Bar Code Input Please choose a way to enter the Bar Code	
	Manually Enter ID	
	Scan Barcode	
	Close Audit	

Audit history will be tracked in the asset record. This can be accessed via the app or the web. However the web application allows viewing the actual asset location in a map format from the recorded GPS coordinates. This is done by going to Audit History and clicking on "Show on Map"

	11 CL	11 Pack NEWELL CORPORATION EXPO WHITE BOARD CLEANER, SAN81803-11, NEWELL			
222 P		Headquarters: Equipment Storage 12/05/2013 I WEET f SWIE in SWIE			
200 - 100 -		Headquarters	Equipment Storage	Office Supplies	
Asset ID			Purchase date		
0071641818033					
Name*			Description		
11 Pack NEWELL C	CORPORATION EXPO WHI				
Purchased from			Brand		
			NEWELL		
Replacement cost			Model		
			SAN81803-11		
Estimated cost			Serial #		
\$32.36			8004L09U8U		
Date added					
12/05/2013 12:	29 PM				
Custom field 4			Custom field 5		
Finan			ld averbag		
Ploor	menu A	-	io nomoer		
UTTICE	menu 1		Property status		
Quantity					
is active	Yes		Status		
			Active		
 Audit History 					
Audit Name	Date/Time	Location	Area		
audit1	05/12/2013 - 12:35	Headquarters	Equipment Storage	Show on map	

Asset Panda 3000 Internet Blvd. Suite 100 Frisco, Texas 75034 www. assetpanda.com info@assetpanda.com Phone: 855-214-1521



Using standard zooming functions the asset can be tracked to an individual building.



Audit reports can be created on Asset Panda reports section by clicking on "Add Audit Custom Report".